

Template for Submission of Amendment of Rules

- Please attach a soft copy of the relevant amendments in word format as shown below in the Amendment of Rules application submission:

Rule No.	Existing Rule(s)	Renumbered Rule No. (if any)	Proposed Rule(s)	Explanation & Reasons for Amendments
9	<p><u>9) MANAGEMENT AND EXECUTIVE COMMITTEE</u></p> <p>9.4 A meeting of the Executive Committee (the "Executive Committee Meeting") shall be held at least once every three (3) months after giving not less than seven (7) days' notice to all members of the Executive Committee (the "Executive Committee Members"). The President may call an Executive Committee Meeting at any time by giving five (5) days' notice. The President (or in his/her absence, the Vice-President) shall be the Chairman of all Executive Committee Meetings.</p> <p>9.5 Any Executive Committee Member absenting himself/herself from three (3) Executive Committee Meetings consecutively without satisfactory explanations shall be deemed to have withdrawn from the Executive Committee and a successor may be co-opted by the Executive Committee to serve until the next Annual General Meeting.</p>	9	<p><u>9) MANAGEMENT AND EXECUTIVE COMMITTEE</u></p> <p>9.4 A meeting of the Executive Committee (the "Executive Committee Meeting") shall be held at least once every three (3) months after giving not less than seven (7) days' notice to all members of the Executive Committee (the "Executive Committee Members"). The President may call an Executive Committee Meeting at any time by giving five (5) days' notice. The President (or in his/her absence, the Vice-President) shall be the Chairman of all Executive Committee Meetings. <u>At least 50% of the Executive Committee Members present at an Executive Committee Meeting shall form a quorum. Majority of the Executive Committee must be present for its proceedings to be valid.</u> ✓</p> <p>9.5 Any Executive Committee Member absenting himself/herself from three (3) Executive Committee Meetings consecutively without satisfactory explanations shall be deemed to have withdrawn from the Executive Committee and a successor may be co-opted by the Executive Committee to serve until the next Annual General Meeting. <u>Any changes in the Executive Committee shall be notified to the Registrar of Societies, within two (2) weeks of the change, be notified to the Registrar of Societies, and any government regulatory body having jurisdiction over this Association, including the Ministry of Health Sector Administrators.</u> ✓</p>	<p>9.4 – 9.5: included to comply with clause 8.4-8.5 of ROS' guidelines on drawing up a constitution.</p>

2. The following points are to be adhered:
 - i. State the entire existing rule to be amended (although only a portion of the rule may be amended);
 - ii. Underline the amended portion in the existing and proposed rule(s).

***Note:** The proposed amendment of rules must be passed at the same General Meeting of Members.